



YKGC Board of Director's Meeting Minutes

Tuesday, October 20th, 2020

7:00pm, NWT Commerce Place, 3rd Floor

1. Call to Order – 7:02pm

Attendance

Present – Shaun Morris, Hughie Graham, Jenni Bruce, Matthew Bannister, John Nahanni, Damien Healy, Cole Marshall, Jeff Oldfield, Mark Whitehead

Regrets – Perry Campbell, Winter Bailey, Dwayne Simmons

Absent – none

2. Approval of Agenda - M. Damien, S. Jeff

3. Approval of Minutes

- a. September 15th, 2020, **M: Hughie, S. Jeff**
- b. September 20th, 2020, **M Mark, S. Jeff**

4. Presidents Report – Verbal - Welcome to Mark, our newest board member. We were able to confirm that the \$11,000 lease invoice is the pro rated amount for 2021 season. If we get the lease waived, they will refund.

5. Treasurer's Report – Verbal - We are still projecting more net income than we have in previous years. Our cash position is strong. We will be looking at paying off loans in the future and which ones are beneficial to hold off on vs. pay now. We will be looking at how to reinvest in the course moving forward. Discussion on power carts, we dropped inventory by 5 and the GPS was not included in payments this year. Overall, the cost/cart went up even though our total expense went down. Discussion on the difference between the capital reserve and the statutory reserve. Discussion on membership wanting some form of financials presented at next years

AGM. It was identified that this has only been done at the Spring meeting in the past but that we will look at presenting a YTD variance report for the 2021 AGM.

- 6. General Manager's Report – Verbal** – Clubhouse and Proshop are winterized and Canadian Dewatering have inspected equipment. We had \$8,000 left in inventory which is lower than previous years. We are looking to change insurance providers from Cansure to Trisura as there is a potential savings of \$4,000. The buying show has been cancelled so we are waiting for the early release of the catalogues from suppliers so we can put together a budget. We met with a rep for a grass/turf company that works with the high schools (Synthetic Turf International). There may be savings as they can just lay the new turf over the old turf once repairs are made vs. digging up the existing greens. Holes can be changed as well. Estimated to take 3 ½ weeks for all 18 holes. Discussion to aim for doing this in the spring vs. fall. We will assess once the quote and scope have been received. This will be reviewed by the board. **Action: Cole to get a list of the courses that have had this done so we can get references.** Discussion on how these will hold up in under 40 degrees temperatures. Discussion on getting a detailed GPS map and the positive effect it may have on our insurance.

7. Old Business –

- a. Rules & Handicap Certification –tabled
- b. Couples Night – tabled
- c. Lucky Bucks – tabled
- d. Adhoc Policy Committee - tabled
- e. Informal Sponsorship Agreements – tabled
- f. Tee Box Wood – tabled
- g. Adhoc Capital Plan Committee – discussion moved to 9. b
- h. Golf Canada Grant – we were rejected as signage is not covered.
- i. Adhoc Covid Review Committee - discussion moved to 9. b
- j. Canadian Dewatering to verify irrigation system is ready for winter – completed and addressed in GM Report.
- k. Pace of play – tabled
- l. YTD Financials at AGM – discussed in Treasurers report.
- m. Single Rider cart issues – tabled
- n. Paul Lazerich Sign – Cole has not been able to find it but remembers it. **Action: Shaun to reach out to member to update and see what they want done.**
- o. Sept – Jan minutes on the website – **Action: Shaun has these ready and will upload.**

8. Committee Reports –

- a. Grounds & Maintenance – Damien – verbal – there is a need for more items to be removed from maintenance areas and would like this on the capital plan list.
- b. Golf Course Development – Jeff – verbal – happy with how the meeting went with the greens rep.
- c. Membership & Clubhouse Committee – Jenni – nothing to report – Discussion on procedures for receiving all inventory for the 2021 season to prevent loss.
- d. Rules & Handicaps – John – nothing to report
- e. Tournaments – vacant – no report
- f. Midnight Tournament – Hughie – nothing to report

- g. Sales & Marketing – Dwayne – no report, absent
- h. Volunteers – Perry – no report, absent

9. New Business –

- a. Establishment of Executive – President nominates Hughie for Vice President, Hughie accepted. Matthew for Treasurer, Matthew accepted. Jenni for Secretary, Jenni accepted. Call out for anyone else interested and none were.
Motion to accept the slate as presented for the Executive. M. Mark, S. John
- b. Review of Committees needed – Discussion of establishment of **Advancement of women's and Junior Golf Committee**. Board agreed that this will be established once the current Adhoc Committees are complete. **Action: Board to establish W & J Committee in the spring of 2021.** Proposed Committees are:

- Grounds & Maintenance
- Course Management & Infrastructure
- Membership & Clubhouse
- Rules & Handicap
- Tournaments
- Midnight Classic Tournament
- Sales & Marketing
- Volunteers
- Policy Review (Adhoc)
- Covid Procedures Review (Adhoc)

Motion to accept these committees for the 20/21 season. M. Hughie, S. John

- c. Establishment of Committee Chairs – Board members were asked to express interest in committees and the following slate was agreed upon.
 - Grounds & Maintenance - Damien
 - Course Management & Infrastructure - Jeff
 - Membership & Clubhouse - Winter
 - Rules & Handicap - John
 - Tournaments - Perry
 - Midnight Classic Tournament - Hughie
 - Sales & Marketing - Dwayne
 - Volunteers - Perry
 - Policy Review (Adhoc) - Jenni
 - Covid Procedures Review (Adhoc) – Jenni

Motion to accept above slate for committee chairs for 20/21 season. M. Hughie, S. Matthew.

Action: Shaun to put out call for committee volunteers to membership.

- d. Moving meeting online – Discussion on pros and cons of online vs. in person meetings. Board was in majority agreement that in person is better due to

logistics and perks of interaction. Moving forward, online can be set up for an individual member in extenuating circumstances i.e. travel or isolation.

e. New Insurance Plan – Covered in GM Report

f. In Camera Session – **Motion to go in camera at 8:32pm. M. Matthew, S.**

Hughie. Motion to come out of camera at 8:44pm. M. Damien, S. Hughie.

10. Next Meeting – Tuesday, November 17th, 2020, 7:00pm at NWT Commerce Place 3rd Floor.

11. Adjournment – M. Hughie 8:49pm