



YKGC Board of Director's Meeting Minutes

Tuesday, August 11th, 2020

1. Call to Order – 5:38pm

Attendance

Present – Shaun Morris, Hughie Graham, Jenni Bruce, Matthew Bannister, Clem Hand, John Nahanni, Damien Healy, Cole Marshall, Winter Bailey

Regrets – Jeff Oldfield, Dwayne Simmons, Perry Campbell

Absent – none

2. Approval of Agenda as amended to correct the date **M. Hughie, S. Matt**

3. Approval of Minutes

- a. July 14th, 2020, **M: Hughie, S. Clem** Discussion on the cart shed and need for a roof or storage for the winter. **Action: Clem will call a meeting of the Adhoc Cart Shed Committee to figure it out.**

4. Presidents Report – see attached – Discussion on garbage clean up and possibility of “adopting a hole” for members. Discussion on tree removal and that it is not addressed in Bylaws or Policies. **Motion to accept report: M. Clem, S. Matthew**

5. Treasurer's Report – Overall sales are up. Much better year than expected. Still waiting on invoice for liquor from Stake so not sure of final revenue from that yet. Salaries are down. Focusing on maintaining a balance for the off season to cover salary and expenses. Discussion on how revenue/expenses are coded. Discussion of cash over/short being due to implementation of new operating system.

6. General Manager's Report – see attached – Discussion on the Kubota and possibility of a preventative maintenance plan. **Action: Cole to ask mechanic if he is willing to check it weekly**

or bi-weekly moving forward. Discussion of staff shortage in maintenance due to loss of one and going with less for the season. GM feels that they can get by for the remainder of the season. GM has implemented checklists and feels that they are helping with consistency. Discussion on PPE and if we have enough. There is a grant available from Golf Canada. **Action: Cole to apply for the grant. Motion to accept report: M. John, S. Clem**

7. Old Business –

- a. Rules & Handicap Certification – plan to complete before the Club Championship.
Action: Cole to send link to Jenni.
- b. Couples Night – tabled for the off season as we do not have the Clubhouse open.
- c. Lucky Bucks – tabled to the off season
- d. Adhoc Policy Committee - **Action: Cole to propose wording for operational policies #5, 10, 11 & 23. – no update**
- e. Construction of tester garbage bins – Completed as per the President’s report.
- f. S & M marketing plan and on-line purchasing. No update
- g. Informal Sponsorship Agreements – **Action: Cole to develop list of informal agreements in place that we are aware of.** No update.
- h. Rock Removal on hole 8 – covered in GM Report
- i. Tee Box Wood – List of what is needed vs. what we have is ongoing.
- j. Condition of greens/checklists – Checklists are being used and upkeep of greens has improved.
- k. Cart Shed – covered in discussion of minutes.
- l. Clubhouse – Jenni met with Stake; they are not able to run a canteen as staffing is an issue but they look forward to operating in the 2021 season.

8. Committee Reports –

- a. Grounds & Maintenance – Damien – It was a successful garbage clean up. We are looking at how to get the rock removed from hole 8. We are working on the wood inventory as a lot of it is rotten. Greens are looking better, we have a good system in place. The tee cans are going over well, we have to remember to check and empty them.
- b. Golf Course Development – Jeff – see attached. Discussion on rocks vs. stakes at hazard areas on 7 & 12. Some rocks stick out past the stakes and if they are out of the hazard area, you can move your ball with no penalty.
- c. Membership & Clubhouse Committee – Jenni – covered in Old Business
- d. Rules & Handicaps – John – covered in Old Business.
- e. Tournaments – Clem – Only big issue via feedback is the pace of play and cart shortages. There is not a lot we can do to address cart issues as they are due to Covid restrictions. **Action: Cole to make sure that the tournaments are marshalled on all days to address pace of play issues.**
- f. Midnight Tournament – Hughie – nothing new to report as the tournament has been held.
- g. Sales & Marketing – Dwayne – not present
- h. Volunteers – Perry – not present

9. New Business –

- a. Member Conduct – Statements of an incident were sent to the board for discussion. **Motion to go in camera at 7:25pm. M. Hughie, S. Clem. Motion to come out of camera at 7:56pm . M. John, S. Damien. Motion for Shaun to draft letter to be sent to offending members and circulate to the board. M. Clem, S. Winter. Action: Shaun to add comments regarding member conduct and reminder of Covid restrictions in the next newsletter.**
- b. Glowball – Discussion on best way to handle registration and shot gun start for Glowball. Board agreed to look at whether to go with 18 or 36 teams. Possibility of tent outside for registration or in the Clubhouse. Outside is preferred but weather dependant. Discussion on importance of communication to members for this. **Action: Cole to send out expectations and rules with registration for Glowball.**

10. Next Meeting – September 15th, 2020 at 5:30pm, Location – Clubhouse. Followed by AGM on September 20th. **Action: Committee Reports all due to Cole by September 13th.**

11. Adjournment – M. John 8:13pm

Presidents Report

The days are slowly getting shorter and we are into the last portions of the 2020 season. While we have to date weathered many challenges that the global pandemic and restrictions have placed upon us we still have to be diligent in following the guidelines approved by the Chief Public Health Officer of the NWT. The challenges this year have made the course operations significantly different from years past and this has frustrated some players. I want to remind everyone that the staff is running the golf course and completing their jobs as they have been instructed and that members and playing guests are expected to treat all staff, volunteers and fellow players with respect.

We had planned to not complete any large capital projects this season as our goal was to build up our capital fund to prepare for the last grass apron installation and future replacement of our severely aging artificial greens. While we may have not done any major projects we have completed low costs projects that will improve the golf course playability for years to come.

I would like to thank Yellowknife Mary Brown's Chicken & Taters and Break-Away Drilling & Blasting Ltd for donating the new touchless ball lifters that you see on the course. The original homemade units lasted very well but were not planned to be used for an entire season.

The second volunteer garbage cleanup of the season took place on July 24th with over a dozen members braving the vicious mosquitos to make the golf course look so much better. We have new garbage and recycling bins that will be installed in the coming weeks to assist with the constant garbage issues. Unfortunately they will not prevent the garbage that blows in from the sand pits and highway, so we ask all members and players to pick up garbage that you find on the course.

You may have noticed that some trees have been removed around the course. The new tee box locations were installed in the second half of the 2019 season and have been in place for a year. We have taken member feedback and comments for the updated layout and have removed some of the trees that

inhibited fair playability. These trees may not have affected your specific game, however, when looked at a perspective of different handicap levels, both red and white tees and left handed players versus right handed players, it is clear why these trees were removed. If you do have any questions or concerns with this or any items on the course feel free to contact me at the information located below my signature.

We have had success with tournaments in the past month. They have been run safely while maintaining our COVID protocols and were well attended. Thank you members and guest! Hope this success continues with the remaining tournaments including the Club Championships, Cash Scramble and Glow Ball.

Shaun Morris
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General Manager's Report

RBC Scramble Recap

The event went off well. This year, with COVID-19, we were given the ability to use their tournament software. Their software allowed each team to enter scores hole by hole, with the proshop having a front row seat. Pretty entertaining event with some very good golf played. The weather was spectacular. Unfortunately, both teams may have issues attending the next stage. Not only for the 2-week self-isolation upon return but also because rules stipulate only 1 alternate can be used per stage. Both teams would require two.

Road Worthy Truck

Our new work truck can now be driven on Yellowknife streets. Took a little longer than usual due to COVID-19 protocols at the DMV and with our insurance office being partially closed. The truck is now road worthy with a 3-month policy until the end of our season.

July Newsletter

As per the request at the last board meeting, a newsletter was created and sent out to the membership. I had some positive feedback on this, and we can look to continue to have a monthly newsletter moving forward.

Corporate Events

Early August saw our first corporate event of the year. With the board's guidance, we asked for written plans for this event, and all future corporate events this year. The plans we've received thus far have been good and fall within our policies and procedures for this crazy year.

Course Re-Mapping (GPS)

Since moving a few of the tee boxes, we'd had issues with the GPS catching the tee boxes and switching from hole to hole. The course was recently re-mapped. All except hole #12 seem to be online. Problem

with #12 seems to be that we can drive to the tee box in order to indicate where it should be. Will figure it out soon.

Garbage Can Lids

Jeff worked with KBL to secure us oil drums to be retrofitted into garbage and recycling cans. We also purchased lids recently that fit these drums with a company called ULine. Cans will be painted before the end of the season and put out on the course. Jeff is also working to secure us the last of the drums needed to complete the course.

Club Tournaments

They continue to do quite well attendance wise. Without as much to do in town as normal, we're seeing an increase in participation. Tournaments have gone off quite well, with only minor typical issues (slow play etc). We're doing a good job of clearing out some inventory for tournament prizes this year.

Saturday Morning Worker

At the last board meeting, it was discussed having someone working grounds on weekends (something that at the time was not happening). Joe Auge, usually the course Marshal, has stepped in to fill that void. He's currently working off his and his wife's senior membership.

Proshop

The proshop continues to do very well in hard good sales. Wedges, putters, package sets, drivers and irons are all quite low. Balls as well are lower than anticipated. Problem in the industry is stock. Not a lot available with any of our distributors at the moment.

Equipment

We have replaced our pressure washer, after trying to make the old one last until the end of the season. The new one is under a full year warranty so we should be covered. We recently brought back the new air compressor for a different model as the one we had purchased was tripping breakers. We may want to look to have our breakers tested in the proshop. Furthermore, pieces for our broken ball washer have been ordered so we can hopefully get that started again. Lastly, our Kubota has once again kicked the can. I have the mechanic coming this week to have a look at it. Much like the buildings, our equipment has seen better days.

Tin Cans on Tee Boxes

Damien recommended some form of tin or box to put broken tees in. Ended up getting enough coffee tins for every hole on the course. Maintenance staff painted them. It seems to be helping out, as the front of tee boxes look a lot better with less broken tees.

Adlair Ladies Tournament

Normally organized by a committee month in advance, it was in jeopardy of not happening so the proshop took it back over for the season. It won't be the massive undertaking it normally is, but we hope to fundraise some money for charity and provide the ladies with a fun tournament to take part in.

Glowball

Will be discussed at this evenings meeting, but balls/equipment have been ordered, with Rent Midwest sponsoring the event again this year. Jenni/Clem and I will be looking for feedback on a few things.

Grounds & Maintenance Incident

I'll allow for this to be discussed this evening in person. What feels like a very low blow from members in this case. And it lost us an important piece of our staff.

ATCO Trailers

Peter Houweling from Kavanaugh is coming for a site visit this week to determine the best course of removing the ATCO trailers. We have indicated a middle/late September would be a feasible timeline for us.

Rock Removal #8

Photos of the rocks on the side of hole #8 that were discussed at the last board meeting, as having to go have been photographed and sent to Nahanni Construction for a quote for removal. They are too heavy for our tractor to pickup and move.

Cole Marshall
General Manager
Yellowknife Golf Club
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Course Playability Committee Report

I have worked with Cole and an outside party removing a few trees, as mentioned before we opened up the sight line on hole 3 a bit. More recently we removed a small grouping of tree one hole 1 that were directly in front of the new ladies' tee box, a large tree on hole 5 that we were concerned it may fall into the powerline and another large one in front of the men's tee on hole 8. Using the outside party saved us from using our grounds and maintenance staff and left them for their daily and more pressing course items, also cost us nothing. During this process there was concern raised by a member to Cole that there was a bylaw saying :any trees wanting to be removed had to pass a member vote. Jenny and Hughie have confirmed that there is not.

Working with John's garbage can ideas, I was able to procure drums and have them donated to use as more secure garbage and recycling containers. End goal is to have one of each at each tee box location, showing that we are doing our part to eliminate any excuse for people not using either. Cole now has a stack of drums to use and I can get more if required. The large, heavier containers will hopefully prevent the animals from getting into the garbage and the recycling shouldn't fill up in a day.

With the popularity of the course during the pandemic I had thought about maybe attempting to do something a little more in depth, I think we are in a good place course wise and are best suited to begin positioning ourselves for the upcoming green replacement project.

One question I have for you guys is, the exposed mat on the water hazard on 18 bothers me a bit, I think it takes away from the overall look of the hazard I know we had it that way to "key" the mat into place. I personally don't think it is a requirement, and it is not done on any other hazards. Was curious as to everyone's thoughts on pulling the rocks back, flattening out the mat, putting the rocks directly onto the mat as a replacement for the "key" and then filling the sand back onto the mat around the rocks. Giving the hazard a more natural look

If anyone has any other ideas they would like explored I am open to suggestions.

Jeff