



## YKGC Board of Director's Meeting Minutes

Monday, April 11<sup>th</sup>, 2022

6:00pm, Crowe Mackay Boardroom

### Attendance

**Present** – Shaun Morris, Jenni Bruce, Damien Healy, Clem Hand, Robert Redshaw, Kylie Frederick, Matthew Bannister, Mark Whitehead

**Regrets** – Jeff Oldfield, Andy Couvrette, Dwayne Simmons, Geno Holick

**Absent** – none

1. **Call to Order** – 6:07pm
2. **Approval of Agenda** – M. Mark, S. Clem
3. **Approval of Minutes**
  - a. March 14<sup>th</sup>, 2022, M: Matthew, S. Damien
4. **Presidents Report** – see attached – Discussion on the maintenance vehicle. Discussion on Grounds position and options. Discussion on Can Am qualifier. **Motion to accept President's Report. M. Damien, S. Clem**
5. **Treasurer's Report** – verbal – Will delay putting the budget forward for approval for the Spring Meeting until we have more members in attendance. A big thank you to Robert Redshaw for his help with the budget. Our cash position is strong. Discussion on Solar Panel project as the install is coming up and there will be invoices with it.
6. **General Manager's Report** – see attached – **Motion to accept DoG report. M. Matthew, S. Robert**
7. **Old Business** –
  - a. 2022 Spring Membership Survey – sent out an email looking for more questions. Discussion on adding a question that addresses the proposed membership fee increase. Agreed by the board to put something in the survey.
  - b. Proposed Tee Moves – tabled – waiting on the snow to melt and find out some rules on where tee boxes can be located.
  - c. Membership email for Volunteers – will send out prior to next meeting
  - d. Lead Groundskeeper Job Description – Complete
  - e. Golf NT – Completed

- f. Membership Rate Increase – tabled until budget is approved
- g. Bushmills clean up – waiting for better weather for access, expecting to do it next week
- h. Membership Benefits Package – tabled until rate increase is finalized

#### **8. Committee Reports –**

- a. Grounds & Maintenance – Geno – not present – report sent after meeting and added to the bottom of minutes
- b. Course Management & Infrastructure – Jeff – not present –
- c. Membership & Clubhouse Committee – Damien – met with STAKE, nothing major to report. They have hired a new chef specifically for the Clubhouse so hours should be better this season. Beer cart is ready. Talked about using a tent for hotdogs etc. at the area between hole 15 & 6. STAKE has agreed to a 10% discount to YKGC members at the Golf SIM and Monkey Tree.
- d. Rules & Handicaps – Clem – moving forward with the qualifier. Nothing new to report
- e. Tournaments – Andy – not present
- f. Midnight Tournament – Robert – heard back from Canadian North and they are interested in sponsoring. Will be meeting with them to sort out details. Will look into historical and approach other sponsors. Discussion that STAKE has offered a pig roast.
- g. Sales & Marketing – Dwayne – not present but reported that all holes are now sold
- h. Volunteers – Damien – Hoping to get some names once the volunteer email goes out. G & M can join with volunteers to get the big deck sanded and painted. Scheduling the garbage pick up and a second one if necessary. Adopt a hole email will be going out.
- i. Women's and Junior Golf – Jenni – focus this year will be on growing Junior golf as the new tournaments for women were successful and will be repeated this year. Will approach Don Morin for potential of funds for junior golf.

#### **9. New Business**

- a. Budget 2022 – proposed a 5% increase just to keep up with operations and keep the bottom line healthy. Projecting a drop in membership now that people can travel freely. Sales & Marketing was kept conservative as we do not have enough historical to budget a trend. The biggest change is in the interest on debt, expect the banks to increase rates. Applied averages for maintenance costs. Discussion on insurance rates and how the cost applies, it is applied more like a business vs. non-profit. Discussion on capital budget, we are waiting on some costs to see what we can fit in. Discussion of junior funds being used for junior tee boxes.
- b. In-Camera – none required

**10. Next Meeting** - May 16<sup>th</sup>, 6:00pm Location Crowe Mackay. Spring Meeting – May 28<sup>th</sup>, 10:00am  
Location Clubhouse

**11. Adjournment** – M. Damien 7:37pm

### **President Report**

The weather is turning, and the snow is melting which means its only a matter of time until golf season! We will definitely have inventory in the ProShop as I have been making daily trips to the couriers to pick up packages, my garage is getting very full! Once Kylie is able to get a road to plowed and the heat turned on in the Proshop she will be able to start setting up the inventory for the season.

### **Maintenance Vehicle**

I had a discussion with Clubcar and they would be able to add one of their utility vehicles to our lease program but unfortunately they are backordered until 2023 so it will not be an option for this summer. I had the same results with Polartech when I enquired about their industrial side x side line, they too have nothing available this summer and it would be 2023 at the earliest. I spoke with Brent at Ron's Auto and he does have few options on order that could work for us. They will put together a spec sheet and price list and have it to us early next week.

### **Driving Range Nets**

I have talked to representatives from Golf Supply House regarding the driving range nets and they will let me know an estimated price per square foot for replacement netting. I will go out to the course next this week and get an exact measurement of the current nets for an accurate quote. Even if we order now, the nets would likely not be delivered until near the end of the season so we will need to repair the tear in the one net for this season.

### **Sewage Tank Replacement**

I have made preliminary inquiries regarding any regulations for what materials and specifications a new sewer tank requires. I will continue to follow up on this.

### **Golf NT**

I spoke with Bill Othmer the Executive Director of Sport North regarding the issues that we are having with Golf NT. Bill was unaware of the status of Golf NT and hasn't heard anything from them in some time. Golf NT is listed as a member of Sport North but ultimately Golf NT reports to MACA as they are the funding group. Bill will have a discussion with MACA and the Canada Summer Games group to make enquiries. I have also reached out to Damon Crossman the Manager of Sports and Recreation with MACA but have not been able to speak with him yet.

### **Maintenance Superintendent**

The job description was completed based on the boards input and a job add has been posted on social media an Indeed. Hopefully we will receive some resumes for viable candidates.

### **Synthetic Turf International**

Scott from Synthetic Turf International is planning to be in Yellowknife at the beginning of June to check on the greens and assist us with installing the shock pad and material on the practice green.

Shaun Morris

President – Yellowknife Golf Club

## INTRODUCTION

After a long drive and 2500 Kms later, I am excited to return to Yellowknife for another fun season. I am grateful to the board for their support and assistance. Thank-you Shaun for helping with picking up Inventory and Jenni for helping me get settled in my apartment.

## PROJECTS

- Golf NT has been removed from our webpage

## PROSHOP

- Cliff has ploughed a path so I can get to the Pro-shop and begin to set up inventory.
- The heat is on and running, thank you to Randy Langer for the assistance.
- Called Northwest Tel about the phone and internet.
- I am excited to get the Inventory organized and get the shop set up!
- Invoices are coming in, forwarding to sue and print off to confirm they match inventory.

## SPECIAL EVENT/TOURNAMENT UPDATES

### RBC SCRAMBLE

- Host registration completed
- The winning team gets to attend regionals at Wolf Creek Golf Resort in Ponoka, AB.

### CANADIAN AM QUALIFIER

- Given the reduced field size at both the Senior men's and Men's Mid-Amateur field, they will only be able to allocate 1 spot this year.
- The NWT receives three exemptions into the Canadian Men's Amateur Championship.
- In terms of the women's spot - the Canadian Women's Amateur has a much more limited field. The handicap limit is 11 or less so they would have to meet that criteria. We currently don't have any spots allocated to the NWT but depending on the applicant, there could be a spot through a discretionary exemption.

- players are still able to apply to participate in the championship and may be selected as a general applicant.
- Contacted Hay River, Fort Smith and Fort Simpson about the Tournament dates and changes.

## STAFFING

- Lots of interest from previous staff to return. Pro-shop and Back-shop team are almost complete.

## SOCIAL MEDIA

- Masters Pool on Facebook brought some engagement to the page.

### Committee Report Grounds and Maintenance April 11, 2022

Supervisor Job description has been sent out.

Driving range nets – Shawn

Possible maintenance vehicle - Shawn

Bushmills/Cattails removal. Branches/limbs that were cut down in the fall will need to be removed in the spring.

Estimates needed for the demolition and removal of the 2 trailers. A large dumpster may be needed also.

Inspection and inventory of all tools and equipment will need to be completed in the spring.

Inspection of all course owned vehicles, (Insurance, registration copies in vehicles, maintenance)

Building inspection and scheduling of any repairs to be completed in the spring.

General course inspection to be completed in the spring.

If there is anything else that needs to be added to the list, please let me know.

I will be out of town April 20<sup>th</sup> to May 1<sup>st</sup>.

Geno