



## YKGC Board of Director's Meeting Minutes

Monday, February 15<sup>th</sup>, 2021

7:00pm, Crowe Mackay Boardroom

**Call to Order** – 7:05pm

### **Attendance**

**Present** – Shaun Morris, Hughie Graham, Jenni Bruce, Damien Healy, Mark Whitehead, Matthew Bannister, John Nahanni, Cole Marshall, Winter Bailey, Dwayne Simmons, Perry Campbell

**Regrets** – Jeff Oldfield

**Absent** – none

1. **Approval of Agenda** – approved as amended to add 9a. Investigation into solar power M. **Mark**, S. **Dwayne**
2. **Approval of Minutes**
  - a. January 12<sup>th</sup>, 2021, M: **Damien**, S. **Mark**
3. **Presidents Report** – **see attached** – Discussion on upcoming Stake contract regarding pricing and procedures, deferred to Membership & Clubhouse Committee. **Motion: To Approve Presidents Report. M. Damien, S. Matthew**
4. **Treasurer's Report** – **verbal** – Balance sheet and Income Statement presented. Discussion on variances. Discussion on leasing carts vs. buying them. Agreed that carts gets higher than normal wear and tear and there is a savings in money and labor by leasing them. **Motion to stay with Crowe Mackay for 2021. M. John, S. Damien, Abstention, Matthew**
5. **General Manager's Report** – **see attached**– Discussion of turf options and pros and cons. Supplier recommends 3 to 4 cups per green and they can be in new locations on the green. Discussion of timeline for the work but need to source funding first. Discussion on filings needing to be updated with Corporate Registries. Discussion on Employee Handbook and the

need to get one completed. **Action: Jenni and Cole will work on this with a goal to complete before the season opens. Motion to accept GM Report. M. John, S. Mark**

**6. Old Business –**

- a. Couples Night – tabled
- b. Lucky Bucks – tabled until Spring of 2021
- c. Informal Agreement List – Cole has created a spreadsheet and will add to it as needed.  
**Completed**
- d. Establishment of Advancement of Women’s & Junior Golf Committee – tabled until March
- e. Questions for membership survey – still waiting for questions, new deadline is February 19<sup>th</sup>.

**7. Committee Reports –**

- a. Grounds & Maintenance – Damien – verbal – Bush mill removal is complete. Cleared some trees due to safety issues identified at hole 12. Discussion of possibility of a fence to prevent winter damage coming off the lake.
- b. Course Management & Infrastructure – Jeff – verbal by Shaun – Solar Panels will be addressed in New Business 9a.
- c. Membership & Clubhouse Committee – Winter – verbal - Discussion on liquor license, already received by Stake. A meeting will be set up prior to the next board meeting.
- d. Rules & Handicaps – John – nothing to report.
- e. Tournaments – Perry – Perry will be meeting with Clem and Cole.
- f. Midnight Tournament – Hughie – meeting is scheduled for next week. Canadian North has not confirmed sponsorship yet and will prepare to solicit other businesses if they decline. Agreed to allow time due to the Covid impact on the airline industry.
- g. Sales & Marketing – Dwayne – Will be working on the sponsorship for the upcoming season in the next few weeks. Gathering quotes for signage on the forward tees. Noted that these should be temporary or held off until course is assessed/measured. Discussion on the logistics for getting the course assessed under Covid restrictions. Will probably be postponed to 2022. Revenue from hole sponsorship estimated at \$40,000.
- h. Volunteers – Perry – nothing to report.
- i. Policy Review – Jenni – held a meeting and have finalized with the exception of Cole to provide input on policies that directly impact the proshop.
- j. Covid Procedures – Jenni – First meeting is scheduled for March 10<sup>th</sup>.

**8. New Business –**

- a. Solar Panels – report attached – Discussion on safety signage.
- b.

**9. Next Meeting – Monday, March 15<sup>th</sup>, 2021, 7:00pm Location Crowe Mackay Boardroom.  
Discussion on booking meetings for an hour and a half to respect peoples schedules.**

## **10. Adjournment – M. Hughie 8:35pm**

February 15, 2021

### **Presidents Report**

I have noticed that the days are getting much longer and as I am able to drive to and from work in daylight everyday which means that we are slowly getting closer to the 2021 golf season. Hopefully the next couple of months preparing for the season will help the time pass quickly.

The Expression of Interest for the CanNor grant program has been submitted along with letters of support from the Yellowknife Chamber of Commerce and NWT Tourism. When I received the acknowledgement of receipt from CanNor I was advised that we would be notified of the results of the initial screening within fifteen business days so we should know on or before February 26, 2021.

I had a brief conversation with Jennifer and Steve from Stake regarding the Clubhouse operations for the 2021 season and they have indicated that they are planning to operate both the Clubhouse and Beverage cart and have already started a recruiting process for staffing.

I would like to acknowledge Damien Healy and his group of volunteers who were out at the course and cleared the brush behind the 12<sup>th</sup> green to open up the view of the water, it will make the view so much better and it was nice to see their work captured on the cover and more than two pages of pictures in the Yellowknifer.

To date I have only received two questions from the committee chairs to use in a membership survey, if everyone could please have their survey question sent to me by Friday February 19<sup>th</sup> it would be greatly appreciated.

Shaun Morris

President – Yellowknife Golf Club

### **General Manager's Report**

February 15, 2021

#### Synthetic Turf- Replacing Greens Update

As we attempt to get grants in order to get the potential new greens paid for, I have been in touch with Scott Smockum at Synthetic Turf. We have samples that I will speak on this evening. He has looked at the average temperature in Yellowknife and we've spoken about when it would be best to do. He has our schedule as far as major events (Midnight) and we've also spoken to him regarding options for his staff. As it stands right now they wouldn't be able to stay up here to complete all 18 holes in one shot. May/June is their busiest time of the year and he's also worried about staff being away from their families for 3.5 weeks in a row. We've discussed options for maybe a 2 week shift prior to the Midnight to complete 9 holes, then having them come back after the Midnight for the last 1-1.5 weeks to wrap up the other 9 holes. We're still going back and forth on this, and he's going to give me a call in the next week or so with a better idea of timeframes. He also thinks that this setup would save us some money. I

mentioned paying some staff here locally to assist with the “non-technical” jobs or getting volunteers which he said would make things go faster. More to come.

#### Grant Writer- Sage

Our grant writer Stephanie needed some information from the past 3 years on a number of different areas that I was able to pull out of the Sage Accounting software and provide. Moose will speak to the process more but great to have her on board helping with this type of funding opportunities.

#### Policy Review Meeting

Met with Jenni and Hughie to review the YKGC policies and provide any feedback on utilizing our new POS system better, as well as some minor wording changes. Jenni and I will also meet regarding an employee policies handbook to have in place for the 2021 season. She has a good reference with RentMidwest that we can tweak for the YKGC.

#### Canada Summer Jobs Application (Service Canada)

We have taken advantage of this in the past, although we did not last year (a lot of craziness going on). This year we applied to have 1 full time Proshop position and 1 full time groundskeeper position funded by this project. We will know if we were successful sometime in the next month.

\*\* Also while finding our incorporation date (needed for the application) at Public Registries I was told by the staff that there were some issues with our last filing. It has been paid for but there were some issues they couldn't approve and will need to be tweaked prior to re-filing. I have the copy they gave me, and will pass on to Moose for review with whomever handles that type of thing within the board.

#### Custom Orders

Even in the off-season we have remained busy with members inquiring about hard goods. I have made a number of custom orders already for wedges, and have done a fitting as well for a full set of irons. I have answered multiple emails asking which lines of clubs we are bringing and have a few “on hold” for when they arrive. A great line of clubs coming for 2021.

#### Solar Panel Information/ Meeting

Jeff/Hughie have been working on getting a quote of sorts from NWT Solar for some solar panels on our buildings at the course. I was able to inquire with Northland Utilities and get our 2020 statements in order to provide them to NWT Solar. I am also meeting at the course today with them in order for him to have a look around. If anything at the meeting is brought up I will make sure to bring up at our meeting as well.

#### 2021 Budget

I know that 2020 final numbers were being prepared by Sue. I'll work with Matthew to get those into the existing Excel sheet from last year so that I can get that finalized and to the BOD for review.

Cole Marshall  
General Manager- Yellowknife Golf Club

(867) 444-8661

## **2021 Solar Power Cost Modeling – Update to Board of Directors**

February 15, 2021

During the January 12, 2021 Board of Directors meeting, there was discussion surrounding grants that the YKGC could and should be applying for. Solar energy was discussed and Jeff Oldfield and Hughie Graham agreed to work with GM Cole Marshall to start investigating the opportunity for installation of a solar array with the intent to make the YKGC more sustainable. As the YKGC's fleet of rental carts are electric powered, the consumption of energy during operating months is quite high. Combined with the operation of the club house and pro shop, it was agreed to work with local solar companies and put together a cost benefit analysis.

Cole has provided 2020 power bills and Jeff and Hughie have contacted solar providers and installers in NWT and Alberta to discuss options for solar array installation.

A preliminary investigation has revealed

Arctic Energy Alliance no longer offers rebates on solar installation in hydro communities due to the nature of power generation. We will sit down with AEA once we have our modeling done to see if this

can be considered on a case by case basis.

There are some Federal Solar Incentives but as of today this is only a tax incentive in the form of increased depreciation. YKGC could write off 100% of the purchase price in year one.

There may be options through financial institutions to finance the cost of the panels and installation.

Cole met with a solar provider today to perform a site survey. The club house appears to have the roof area to install as solar array to provide power for the club house and cart trailer, though a trench may

need to be dug to provide the pro shop with power for the carts.

We will update the Board further once we have budget number and modeling that calculates simple payback so that the Board can make an informed decision to consider a solar installation.

Jeff Oldfield & Hughie Graham